



## Planning & Building Department Bayside Design Review Committee

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County Office Building  
455 County Center  
Redwood City, California 94063  
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### Notice of Public Hearing

#### BAYSIDE DESIGN REVIEW COMMITTEE AGENDA

Wednesday, September 5, 2018  
3:00 p.m.  
Room 402, Fourth Floor  
455 County Center, Redwood City

**\*PLEASE  
NOTE  
CHANGE OF  
VENUE**

Bayside Design Review Committee meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Design Review Officer at least five (5) working days before the meeting at the contact information provided below. Notification in advance of the meeting will enable the Design Review Officer to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

#### **SPEAKING AT THE PUBLIC HEARING:**

All parties wishing to speak will have an opportunity to do so after filling out a speaker's form and handing it to the Design Review Officer. Time limits may be set by the Design Review Officer as necessary in order to accommodate all speakers. Audio recordings of previous Design Review meetings are available to the public upon request for a fee.

#### **CORRESPONDENCE TO THE BAYSIDE DESIGN REVIEW OFFICER:**

Erica Adams, Planner  
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Planning Counter  
455 County Center, 2nd Floor, Redwood City  
Phone: 650/363-1825  
Website: [www.co.sanmateo.ca.us/planning](http://www.co.sanmateo.ca.us/planning)

#### **MATERIALS PRESENTED FOR THE HEARING:**

Applicants and members of the public are encouraged to submit materials to staff in advance of a hearing. All materials (including but not limited to models, pictures, videos, etc.) presented by any person speaking on any item on the agenda are considered part of the administrative record for that item, and must be retained by the Design Review Officer until such time as all administrative appeals are exhausted and the time for legal challenge to a decision on the item has passed. If you wish to retain the original of an item, a legible copy must be left with the Design Review Officer. The original or a computer-generated copy of a photograph must be submitted. Five (5) copies of written material should be provided for the Design Review Committee, staff and interested parties.

#### **DECISIONS AND APPEALS PROCESS:**

The Bayside Design Review Committee will make a decision when design review is the only application being considered, or make a recommendation to a different decision maker when additional planning applications are associated with the project (e.g., use permit, grading permit, etc.). Decision rulings for a project are appealable to the Planning Commission. Appeals must be filed no later than ten (10) business days following the decision at the San Mateo County Planning Counter (address listed above). Appeal application forms are available online and at the Planning Counter. The appeal fee is \$616.35 which covers additional public noticing.

#### **AGENDAS ONLINE:**

To view the agenda and maps for all items on this agenda, please visit our website at [www.co.sanmateo.ca.us/planning](http://www.co.sanmateo.ca.us/planning). To subscribe to the Bayside Design Review Committee agenda mailing list, please send a blank email to: [sanmateocounty@service.govdelivery.com](mailto:sanmateocounty@service.govdelivery.com).

Copies of the plans to be considered by the Bayside Design Review Committee are on file in the Planning Department and may be reviewed by the public. For further information on any item listed below, please contact the Design Review Officer.

#### **NEXT MEETING – \*NOTE CHANGE:**

**The next Bayside Design Review Committee meeting will be on October 3, 2018.**

**AGENDA**

1. **Pledge of Allegiance**
  2. **Roll Call**
  3. **Oral Communications** to allow the public to address the Bayside Design Review Committee on any matter not on the agenda. If your subject is not on the agenda, the Bayside Design Review Committee will recognize you at this time. ***Speakers are customarily limited to five minutes.*** A speaker's slip is required.
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**REGULAR AGENDA**  
**PALOMAR PARK**

5. **Owner/ Applicant:** Jeffrey Kraft  
**File No.:** PLN2018-00237  
Location: 105 Scenic Drive, Palomar Park  
Assessor's Parcel No.: 051-151-180

Consideration of a Design Review Permit for a 750 sq. ft. addition to an existing 1,910 sq. ft. single-family residence located on a 14,928 sq. ft. parcel. The addition has a new 320 sq. ft. footprint, is 2-stories and located at the rear of the existing house. No significant trees are proposed to be removed. Application deemed complete: August 10, 2018.

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6. **Adjournment**

Open Study Session: Unless otherwise noted, an Open Study Session immediately precedes each scheduled meeting, takes place at the meeting location, and involves discussion of items on the agenda for that meeting day.

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