

**ANNUAL
REPORT 2018**

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



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Message from the Chief



John Keene
Chief Probation
Officer



@smcprochief

I am honored to present the 2018 San Mateo County Probation Department Annual Report. This report highlights the continued great work and resiliency of our staff amidst the challenges we face, both at the local and national levels. It serves to highlight the services we provide our clients to assist them on their path of rehabilitation as well as to assist in victim restoration. Much of this report features data and statistics that represent the work we've done in the past year.

In 2018, the Probation Department received its recertification as a Certified Evidence Based Organization, becoming one of the leading examples of community corrections in the state. However, this distinction comes with the significant responsibility of ongoing system improvement. We must strive to learn from the practices we have in place so that we can continue to improve the services we provide. We are committed to continue to provide our clients with services that are proven to be effective in assisting in their rehabilitation, particularly through risk-based supervision.

2018 served as the starting point for an industry wide discussion about our juvenile facilities, the dramatic decreases in violent crime rates and the decrease in the number of individuals we serve. The data found within this report with hopefully serve as a catalyst to inform these very complex conversations and provide some context.

Looking beyond 2018, I remain committed to our mission of providing quality services and doing our part to contribute to community safety. What makes us great is our heart for this profession and those we have the privilege of serving. *Excellence, Professionalism, Leadership, Integrity and Teamwork* are not just words on a letterhead or business card. It is who and what we are as an organization.

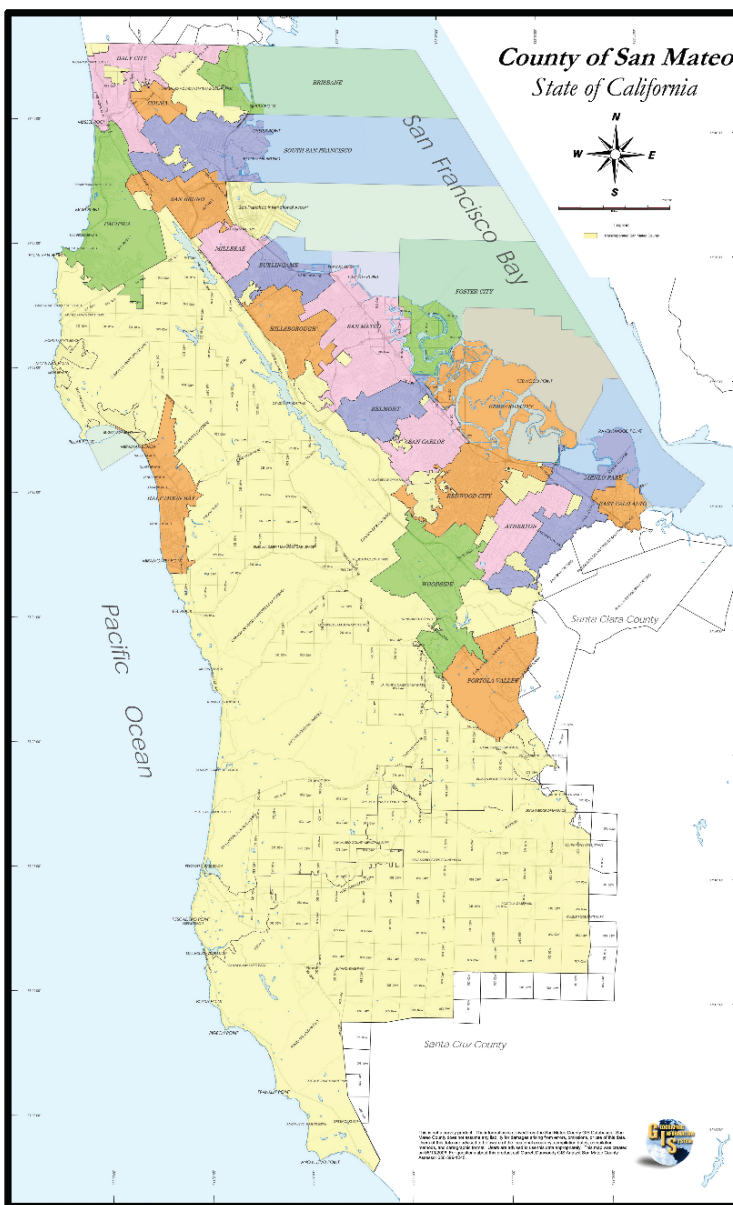
Your support of the San Mateo County Probation Department is valued and respected!

A handwritten signature in black ink, appearing to read "J. T. Keene". The signature is stylized with large loops and a prominent "J".

Chief John Keene

San Mateo County Overview

San Mateo County, founded in 1956, has a total land area of 455 square miles, and is located in the heart of the San Francisco Bay Area. In total, there are 20 cities within San Mateo. As of 2017, the county has over 770,00 residents. San Mateo County is one of the top three wealthiest counties in the state. The median household income in California in 2017 was \$71,805, while San Mateo County had a median household income of \$108,627. San Mateo County has a smaller percentage of residents living in poverty (7.3%) than the state average (14.3%); however, even with this seemingly healthy economic environment, the disparity between poor and wealthy in San Mateo County is one of the largest in the nation.



SAN MATEO COUNTY CITIES

ATHERTON
BELMONT
BRISBANE
BURLINGAME
COLMA
DALY CITY
EAST PALO ALTO
FOSTER CITY
HALF MOON BAY
HILLSBOROUGH
MENLO PARK
MILLBRAE
PACIFICA
PORTOLA VALLEY
REDWOOD CITY
SAN BRUNO
SAN CARLOS
SAN MATEO
SOUTH SAN FRANCISCO
WOODSIDE

San Mateo County Probation

The San Mateo County Probation Department ensures the protection of public safety via:

- Investigating major elements of crimes, the impact upon victims, the criminal histories and behavior of offenders, plus possible sentencing alternatives.
- Providing this information to the Superior Court in the form of accurate and impartial reports and recommendations.
- Monitoring and supervising those placed on probation to ensure that court ordered “conditions of probation” are obeyed and public safety is maintained.

Within the criminal justice system, probation represents the link between the application of appropriate consequences for illegal behavior and the recovery of offenders to productive, law-abiding lives.

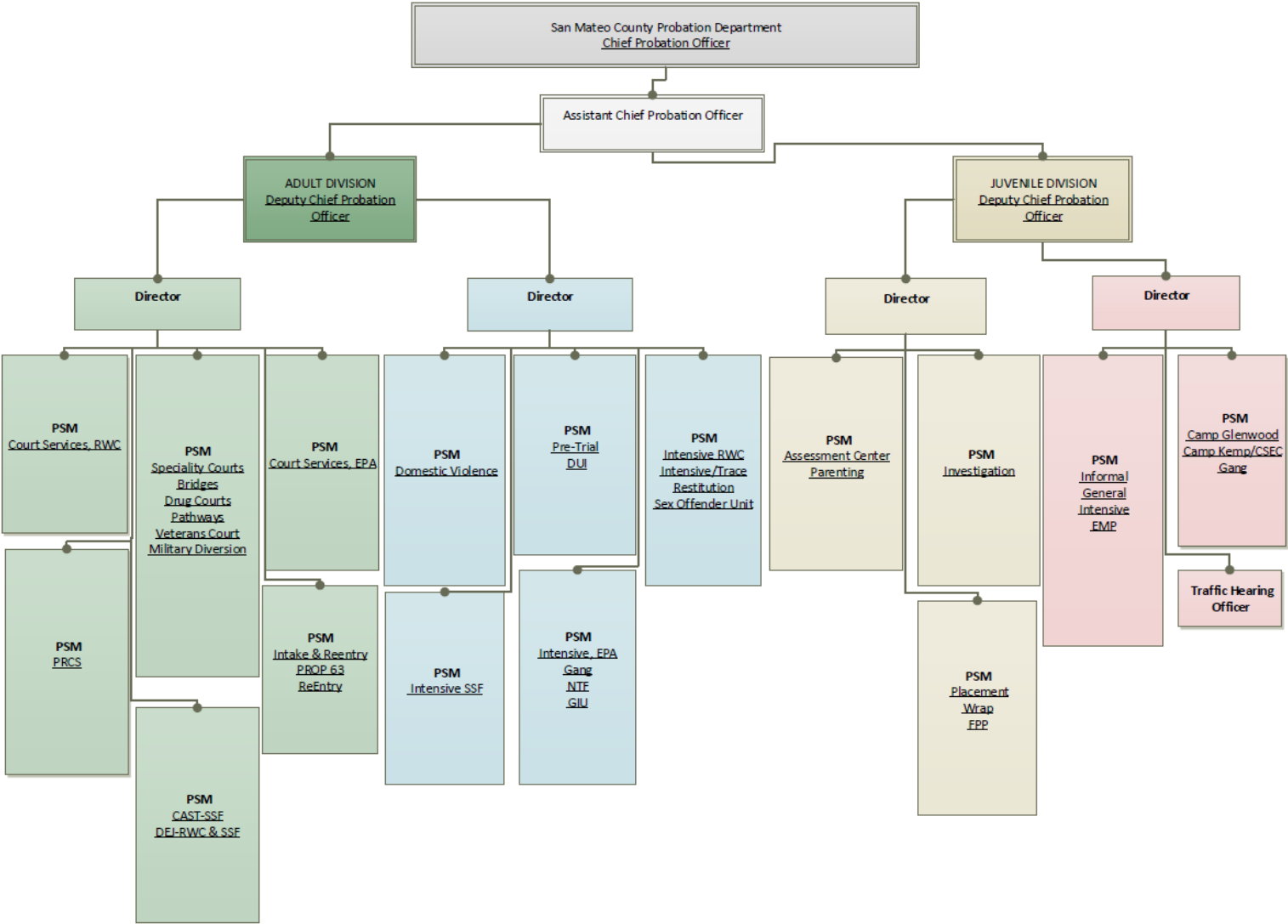
Within the San Mateo Probation Department, we have four divisions, each of which will be highlighted in the current report:



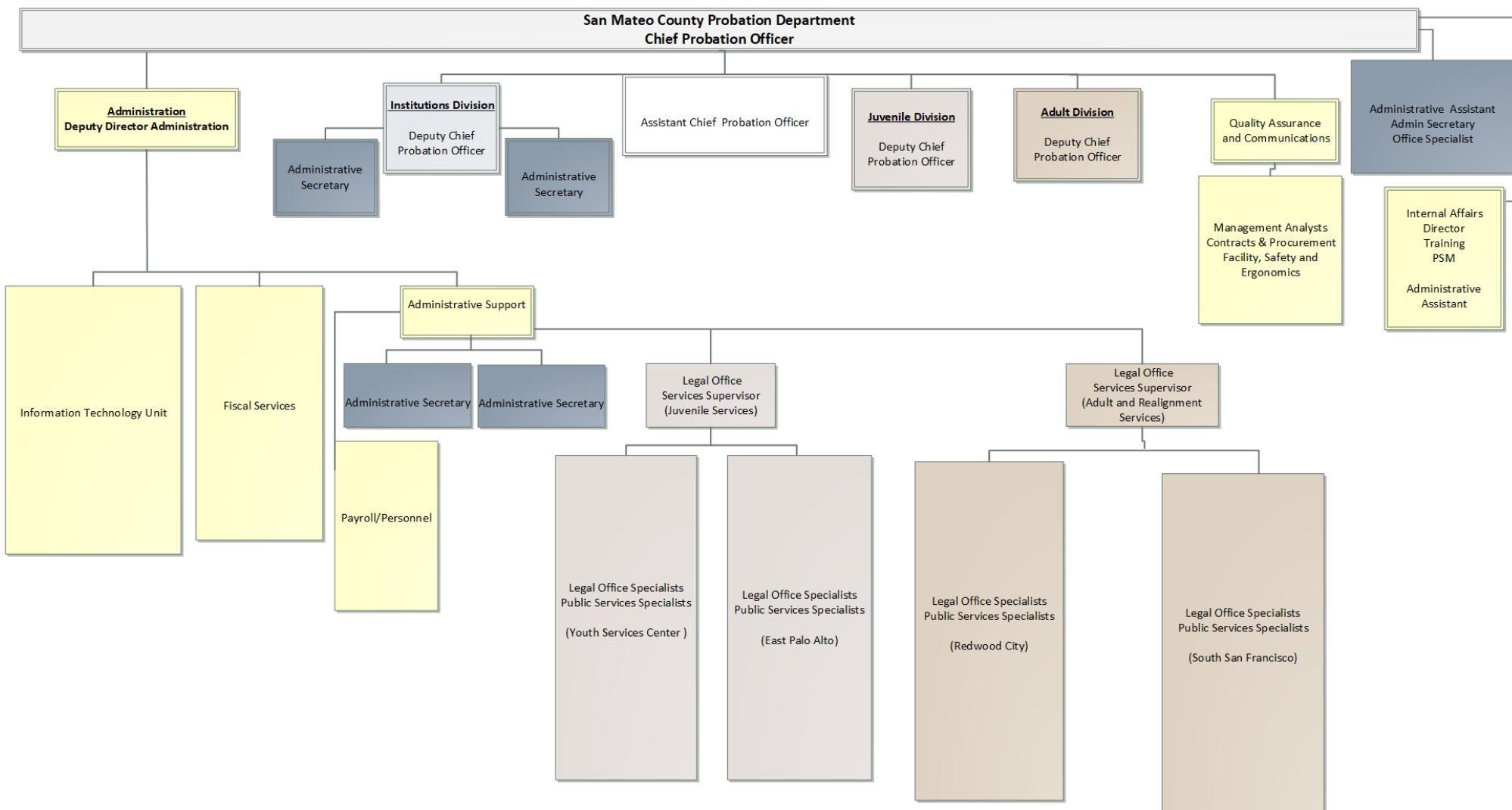
San Mateo County Probation Divisions

- Administrative Services
- Adult & Realignment Services
- Juvenile Services
- Institutions Services

Organizational Chart - Sworn



Organizational Chart - Professional



Command Staff



(L to R): **Bonnie MacAskill** (Assistant Chief Probation Officer), **Alba Rosales** (Deputy Chief Probation Officer, Adult and Realignment Services) **John Keene** (Chief Probation Officer), **Roy Brasil** (Deputy Chief Probation Officer, Institutions Services), **Hong Liu** (Deputy Director, Administrative Services), **Richard Hori** (Deputy Chief Probation Officer, Juvenile Services)

Mission, Vision & Core Values

Mission

The mission of the San Mateo County Probation Department is to enhance community safety, reduce crime, and assist victims of crime through offender accountability and rehabilitation.

Vision

The vision of the San Mateo County Probation Department is to be a proactive and innovative agency which facilitates positive changes in offenders' behaviors that reduce recidivism and foster a law-abiding lifestyle.

Core Values

Leadership

Promote collaborative efforts, strength-based approaches, and evidence-based intervention strategies for positive community change. Strive to be a model for a highly effective, efficient, and visionary organization. Empower all employees to be creative and innovative. Lead by example from all levels within the organization.

Integrity

Employ the highest ethical standards and demonstrate honesty in all our interactions on and off duty. Demonstrate the courage to stand up for our beliefs and do what is right. Remain open, transparent and accountable to the public we serve.

Professionalism

Represent the best interest of the department, the county, and the community. Treat clients and victims with respect and courtesy. Accept responsibility and follow through to meet commitments. Work to find solutions when problems arise. Create a cohesive work environment.

Excellence

Aim for excellence in everything we do. Prioritize work to achieve goals and meet deadlines. Exhibit high standards of performance. Aim for continuous improvement.

Teamwork

Work collaboratively with internal and external stakeholders. Share information and resources. Promote an environment of "shared responsibility."

Department Goals

Goal One

- On an ongoing basis, enhance, maintain, and deliver a high level of innovative and quality services and programs.

Goal Two

- Continue to use evidence-based assessment tools to supervise offenders according to risk level.

Goal Three

- On an ongoing basis, advance communication and collaboration, internally and with partners.

Goal Four

- Become a certified evidence-based organization

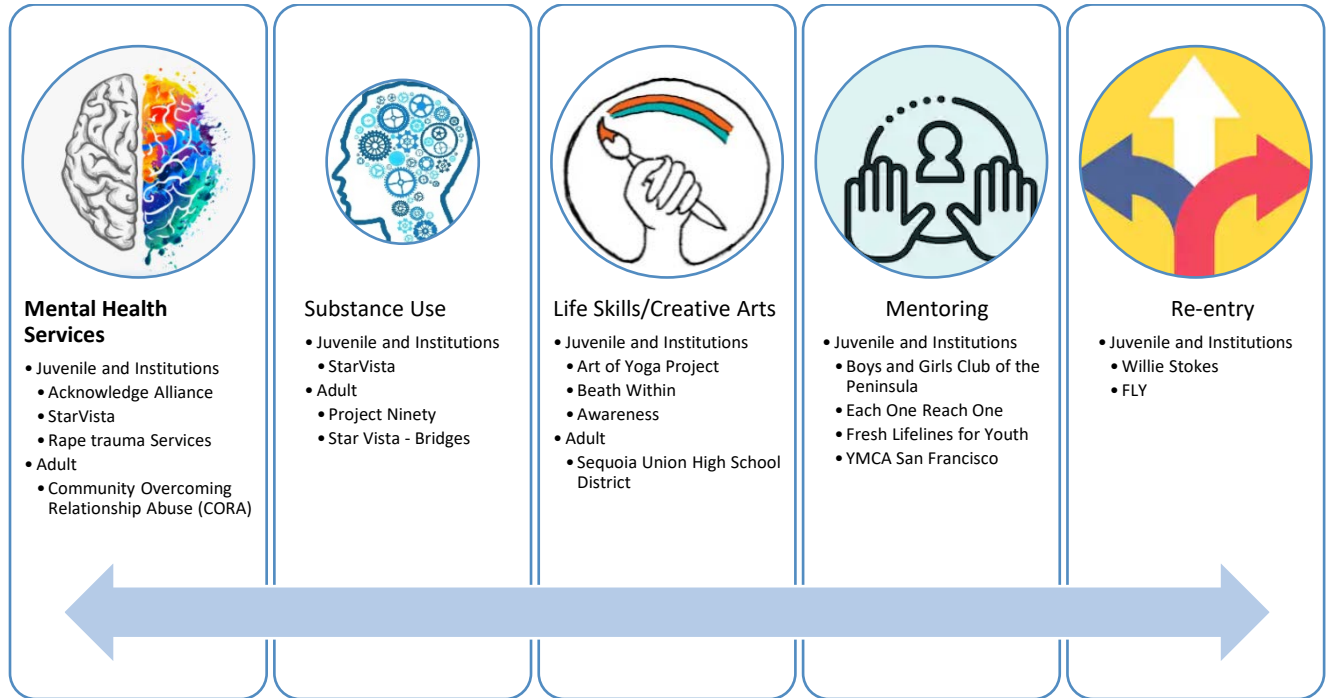
Goal Five

- Enhance and expand victims' services and the restoration of victims.

Partners and Stakeholder



Contracted Services by Service Type



Assessments, Evaluation AND Other Funded Programs

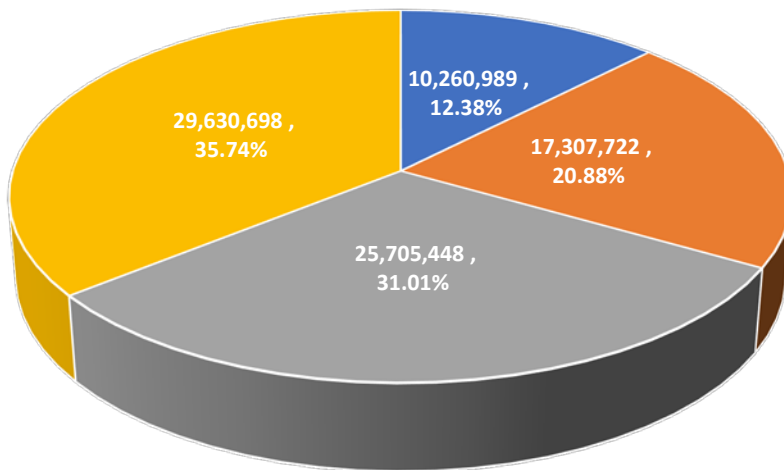


Administrative Services Division

In FY 2017-18, the Administrative Services Division managed a total budget of \$82,904,856, supporting a total of 415 authorized positions. The breakdown is seen below:

FY 2017-18 Actuals	
Total Sources:	\$40,860,629
Total Requirements:	\$82,904,856
Net County Cost:	\$42,044,227
Funded Positions:	415

**FY 2017-18 Budget Actuals
by Division**



- Administration Services
- Juvenile Services
- Adult and Realignment Services
- Institutions Services

ADMINISTRATIVE SERVICES DIVISION

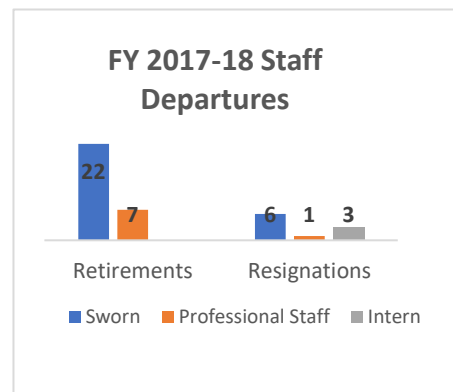
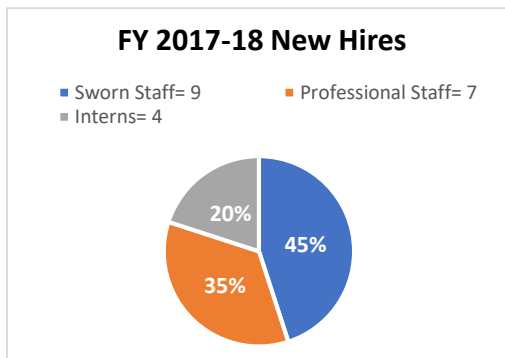
- Fiscal Services
- Payroll and Personnel
- Information Technology
- Quality Assurance
- Communications
- Background Investigations
- Training
- Internal Affairs
- Contracts
- Procurement
- Facilities Management
- Ergonomics
- Safety Equipment

Fiscal Services

The Fiscal Services Unit is staffed with one Financial Services Manager, two Accountants and three Fiscal Office Specialists. Together, the unit develops internal accounting policies that align to the Controller’s Office and is responsible for the financial infrastructure of the Department. These include accounts payable, accounts receivables, collections, cash management, financing, general accounting, as well as the court-ordered fines, fees, and restitution that offenders must pay. Additionally, the Fiscal Services Unit also issue payments to contracted vendors for supplies as well as community-based organizations for services for juvenile and adult programs.

Payroll and Personnel

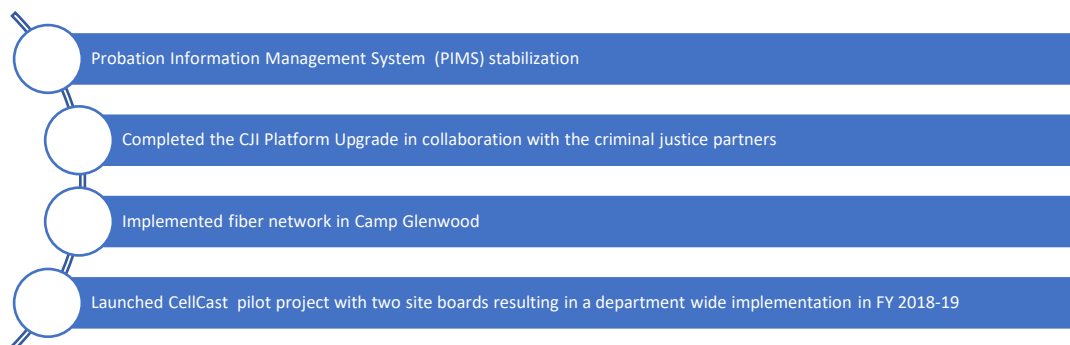
Staffed by a Payroll Services Supervisor and a Payroll/Personnel Specialist, the Payroll and Personnel Unit performs all Human Resources functions for the San Mateo County Probation Department. The unit supports 415 paid employees and 22 unpaid interns. Support activities performed include maintenance of personnel records, processing of personnel-and payroll-related transactions as well as of newly-hired, promoted or separated employees.



Information Technology

The Information Technology (IT) Unit is responsible for all technology including computer hardware and software applications used by the department. The unit is led by one IT Manager, two full time and two work-out-of-class Department Systems Analysts, one Senior IT Analyst, one Applications Support Analyst and one intern. IT works collaboratively with the County’s Information Services Department to ensure seamless delivery of technical support for software and desktops; development of a new case management system; and integration of the all the criminal justice case management systems for maximum information sharing and delivery.

In 2018, the IT Unit completed the following projects:



The following pilot projects were completed to determine end user feedback, readiness, and device functionality:

- Body worn camera
- Crime Finder app project
- Virtual Desktop Interface (VDI) test solution for hardware refresh
- PUMA/VIMO mobile CMS app assessment

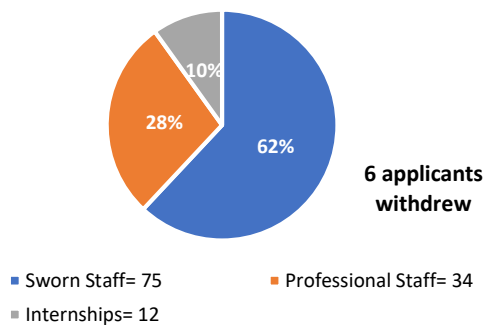
Quality Assurance and Communications

There are three Management Analysts supporting four divisions within the Department. This unit manages approximately 50 contracts with a total amount of \$7.2 million. The Management Analysts are responsible for the solicitation, execution and monitoring of all these contracts. In addition, this unit collects and evaluates data on departmental programs as well as prepares pertinent reports submitted to both internal and external stakeholders. The Management Analysts also are responsible for writing grant applications that support various Department programs and executing a wide array of special projects.

Background Investigations, Training and Internal Affairs

The Training Unit is responsible for coordinating the delivery of all training courses for Department employees, including compliance with the mandated hours for standards and training for corrections for all sworn staff – 40 hours annually for Deputy Probation Officers and 24 hours annually for Group Supervisors. In addition, the unit coordinates the County’s recommended 20 hours per year training target for the Professional Staff.

2018 Background Investigations

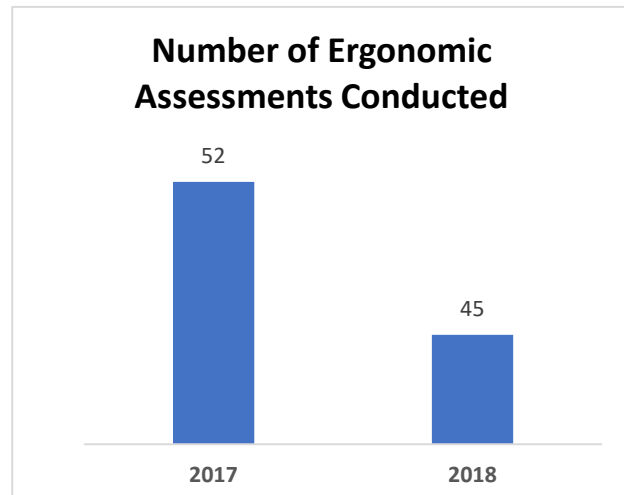
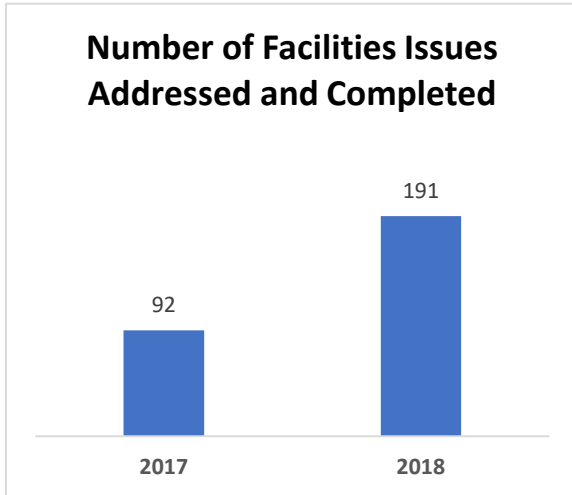


**2018 San Mateo County
20 Hour Training Recommendation**



Contracts, Facilities Procurement, and Safety Equipment Inventory

Staff assigned to these are responsible for handling contracting and procurement processes to ensure compliance with County rules and the competitive bid process. This position also maintains an inventory of safety equipment purchased for the sworn staff.



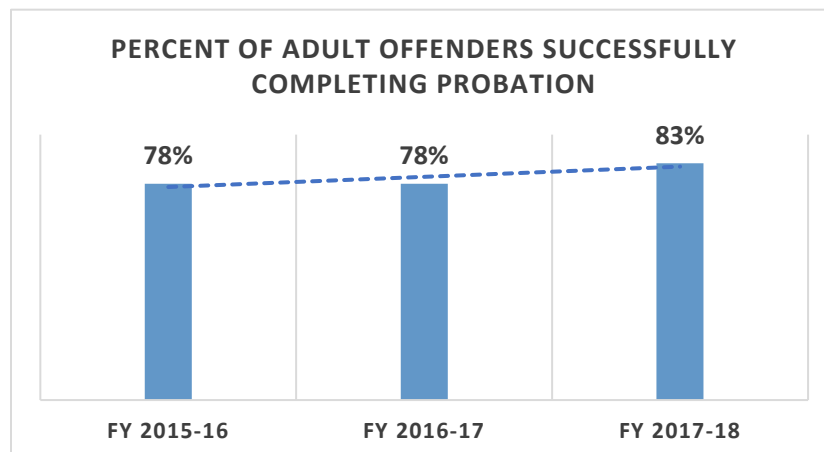
- ❖ Processed 196 purchase orders
- ❖ Participated in 8 community outreach events

Adult & Realignment Services Division

The **Adult and Realignment Services Division** supports community safety through the collective efforts of the County’s criminal justice system. There are 84 Deputy Probation Officers (DPOs) and 10 Probation Services Managers (PSMs) assigned to the division. 61 DPOs supervise approximately 4,269 clients, while 23 DPOs provide court investigations or pretrial monitoring. There are 41 professional staff and four Legal Office Services Supervisors (LOSS) to support probation work. They are supervised by a Legal Office Services Manager and an Administrative Services Manager.

The table below compares the number of clients supervised in FY 16-17 to the number of clients supervised in FY 17-18. As of June 30, 2018, there was a 29% increase in the number of supervisees in the Adult and Realignment Services Division.

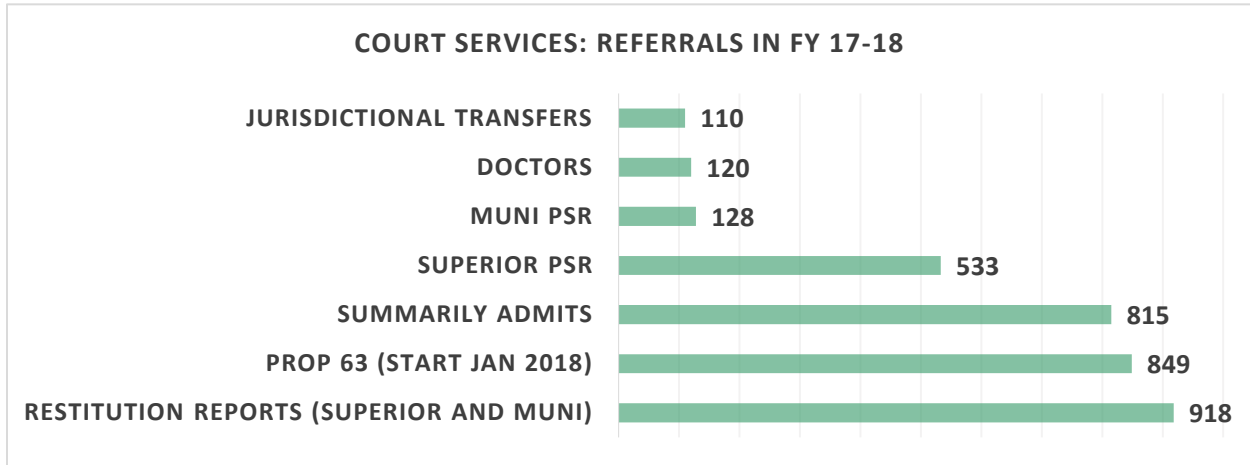
Unit	# of clients supervised: FY 16-17	# of clients supervised: FY 17-18	% Change
Bridges	35	32	-9%
CAST	1460	1527	5%
Deferred Entry of Judgment	370	326	-12%
Diversion	N/A	219	
Domestic Violence	305	349	14%
Drug Court	26	27	4%
DUI Court	N/A	172	
Gang	64	113	77%
Intensive	420	641	53%
Military Diversion	22	17	-23%
Narcotics Task Force	10	6	-40%
Pathways	21	44	110%
PRCS	424	549	29%
Sex Offender	84	144	71%
TRACE	59	80	36%
Veterans Treatment Court	22	23	5%
Total Supervised	3322	4269	29%



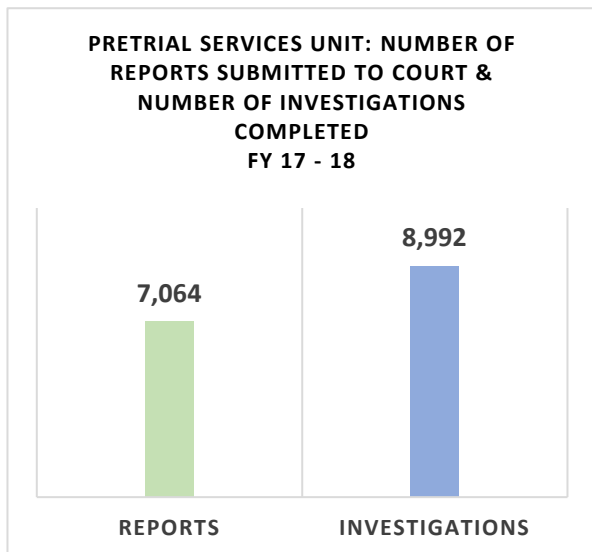
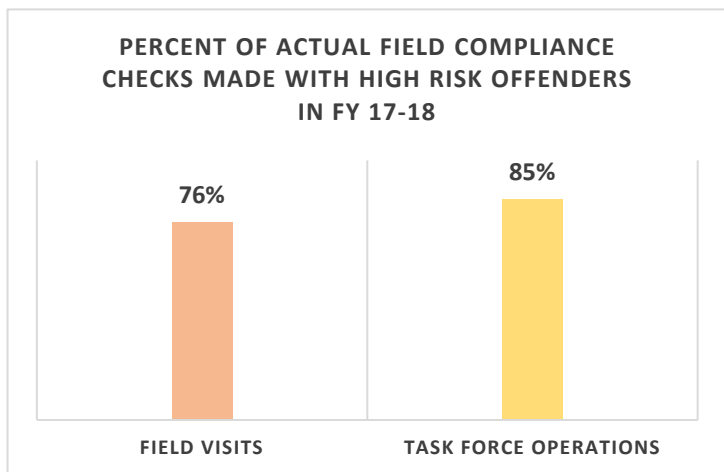
Adult & Realignment Services Division

- Intake
- Court Investigations
- CAST
- Diversion
- Domestic Violence
- Sex Offender
- Intensive Supervision
- Post-Release Community Supervision
- TRACE
- Bridges
- Drug Court
- Veterans Treatment Court
- Pathways
- DUI Court
- Military Diversion
- Gang
- Gang Intelligence Unit
- Narcotics Task Force
- Pretrial
- Reentry
- Restitution Court

Over 3,000 court reports were written in FY 2017-18. Deputy Probation Officers provide sentencing and treatment recommendations to Judges on a regular basis. With the passage of Proposition 63 in January 2018, the Division handled 849 Prop 63 matters in the first half of 2018. The Division collaborated with justice system partners to create an effective process for Prop 63 matters.



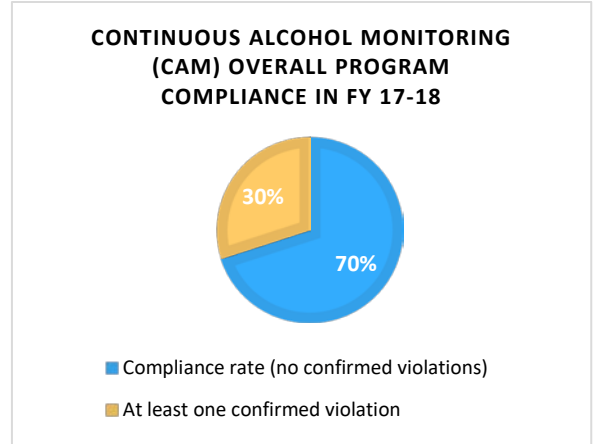
The Division is also responsible for making direct contact with offenders through routine field visits and through special field operations. In FY 17-18, the Division conducted over 1,000 field visits and recorded approximately 74% field visit compliance checks with high risk offenders. The Division has also led two multi-agency law enforcement task force operations focusing on offenders associated with domestic violence and sex offenders.



The **Pretrial Services Unit** was monitoring approximately 524 defendants on Supervised O.R. at the end of FY 17-18. They completed 7,064 reports and 8,992 investigations. 598 defendants were recommended for SOR. 586 defendants were granted SOR while 379 were denied SOR.

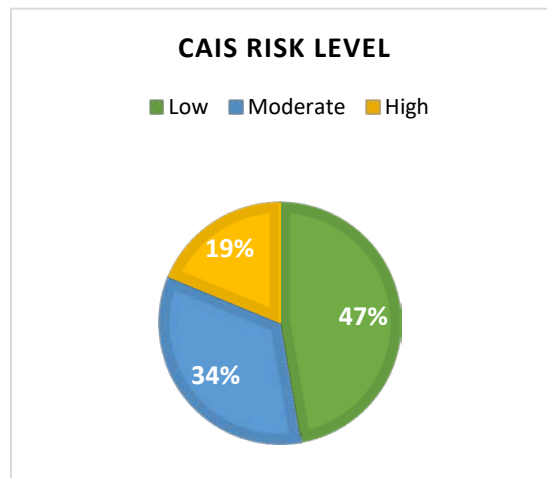
DUI Court was created in September 2017, in collaboration with the San Mateo County Superior Court, District Attorney’s Office, Private Defender Program, Behavioral Health and Recovery Services (Alcohol and Other Drugs) and the Probation Department. The purpose of DUI Court is to reduce repeat alcohol-related incidents, accidents, injuries and death. As of June 2018, 197 referrals had been made to DUI Court since inception, with 118 active participants.

The collaborative team also secured the services of SCRAM of California to provide electronic monitoring through a Continuous Alcohol Monitoring Device (CAM) for participants in DUI Court. The CAM device measures for alcohol through a transdermal process every 30 minutes, 24 hours a day. A participant’s “sober day” is a full 24-hour period where a participant has no confirmed consumption or tamper violation. As of June 2018, SCRAM of California has delivered a total of 4,972 sober days to San Mateo County and the participant compliance rate is 70%.



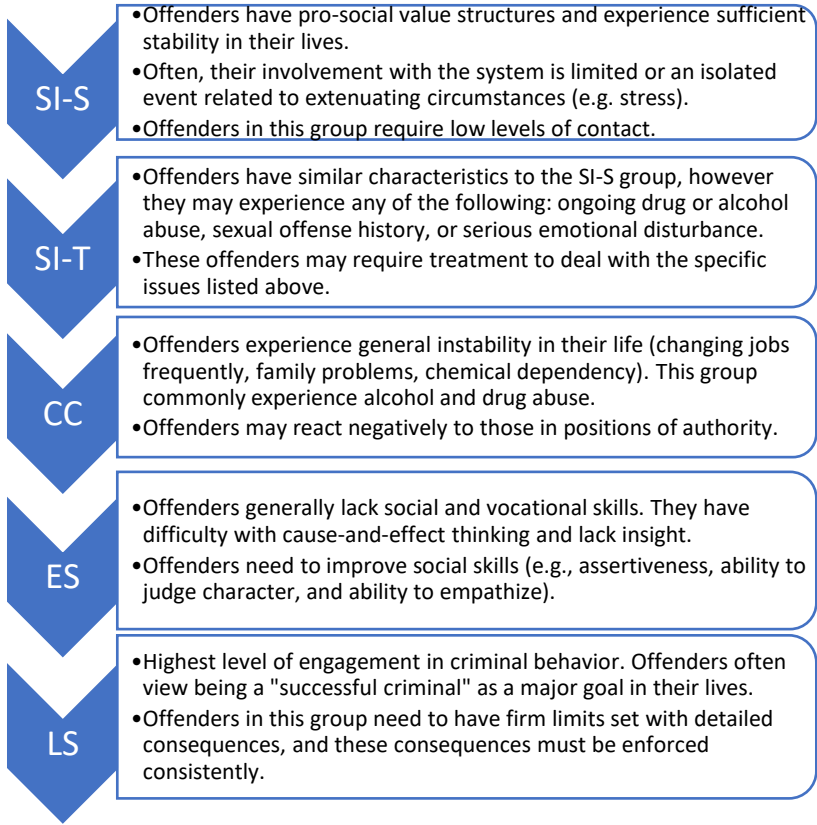
Correctional Assessment and Intervention System (CAIS)

DPOs administer an evidence-based risk assessment tool called the Correctional Assessment and Intervention System (CAIS). This tool is used to assess the different levels of supervision based on risk strategies to re-offend. With the results of the risk assessment, DPOs develop individualized case plans that address the offenders’ criminogenic needs.



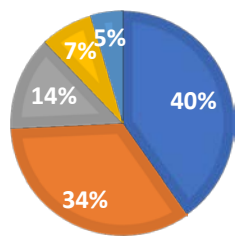
CAIS Supervision Strategies

The CAIS provides a supervision strategy for the offender of selective intervention – situational (SI-S), selective intervention – treatment (SI-T), casework/control (CC), environmental structure (ES), and limit setting (LS). The Figure below outlines the characteristics of each of these supervision strategies.



SUPERVISION STRATEGY

- Selective Intervention-Treatment (SI-T)
- Casework Control (CC)
- Limit Setting (LS)
- Selective Intervention-Situational (SI-S)
- Environmental Structure (ES)

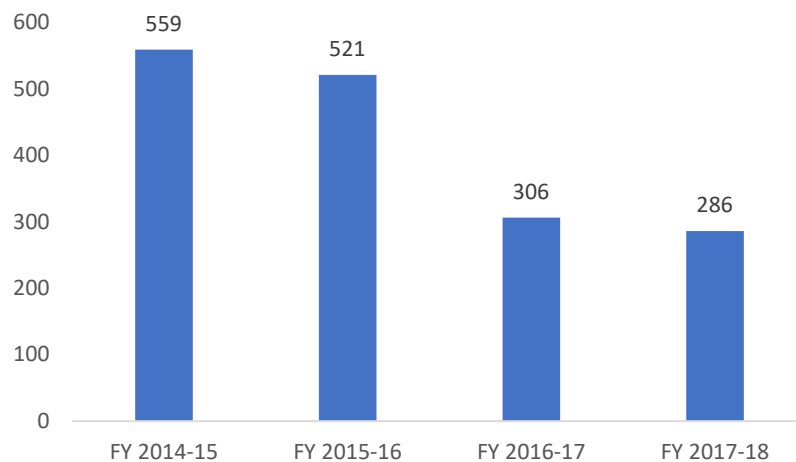


JUVENILE SERVICES DIVISION

Juvenile Services Division

The **Juvenile Services Division** protects the community through victim restoration and youth offender accountability and rehabilitation. There are 35 Deputy Probation Officers (DPOs) and five Probation Services Managers (PSMs) assigned to the Division, supervising 286 juvenile probationers¹ in the community. These DPOs provide community supervision to juvenile offenders residing in San Mateo County.

The chart below highlights the number of juvenile probationers over the span of four years. Importantly, these data points are based on the number of active probationers as of June 30 of the respective years.



The Table below highlights the number of juvenile probationers in each of the respective units as of June 30, 2018.

Unit	Number of Youth ¹
Assessment Center	163
Investigations	121
Wrap	5
Family Preservation Program	18
Placement	14
General	101
Intensive	83
Gang	17
G.I.R.L.S/CSEC/Camp Kemp	19
EMP	26
Camp Glenwood	29

Assessment Center

- Parenting

Juvenile Traffic Court

Investigations

Field Supervision

- General
- Intensive
- Gang
- G.I.R.L.S. Program
- CSEC
- Camp Kemp
- Electronic Monitoring Program
- Camp Glenwood

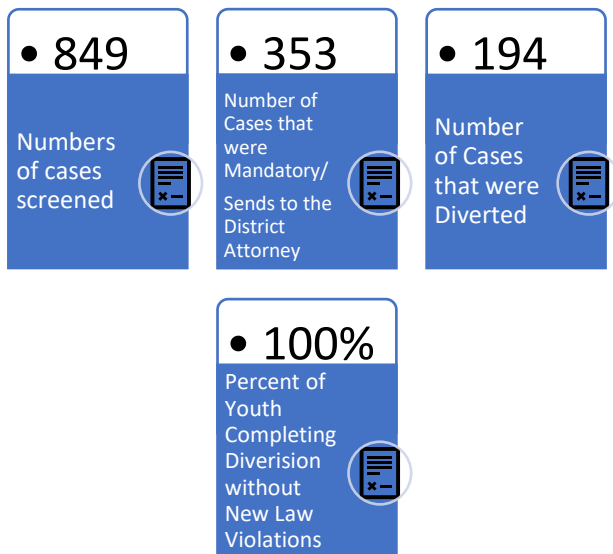
Placement

- Wraparound
- Family Preservation Program
- Placement

¹ As of June 30, 2018

Assessment Center

For all youth who are either detained or referred to probation, an initial intake process is performed by a DPO in the Assessment Center who conducts assessments and interviews to help inform how the case

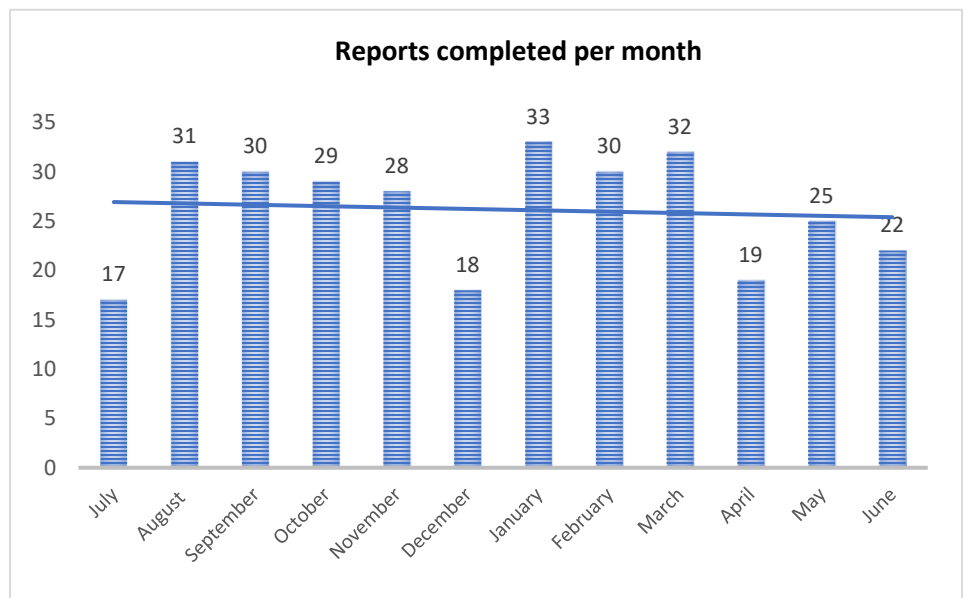


will proceed through the juvenile justice system. Determining factors include: the type of offense, criminogenic risk level, whether a youth is a first-time or repeat offender, community and school engagement, and the safety and stability of youth's home environment. The Figure to the right outlines the cases that were screened in the Assessment Center during the FY 2017-18.

Investigations

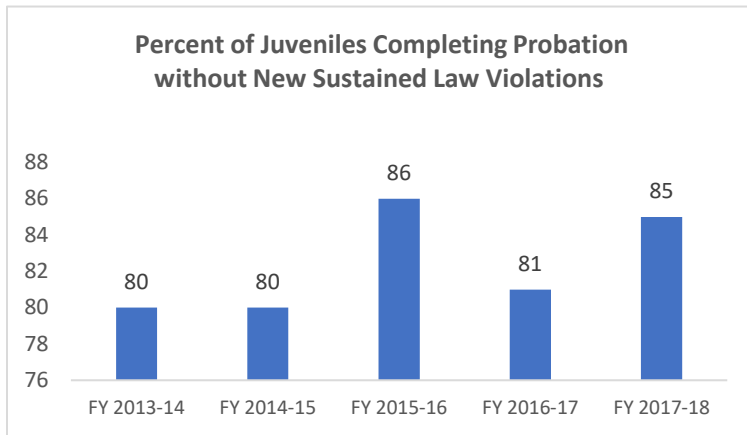
If, after reviewing the case, a petition is filed by the District Attorney, the case is navigated to the Investigations Unit. The Investigations Unit DPOs are tasked with gathering substantial information about youth and their family that is used to make

recommendations to the Court at different stages of the court process, including the arraignment, pre-trial, jurisdictional hearing, and possibly the dispositional hearing. Different reports are written by the DPOs depending upon the unique circumstances of a youth and his/her case. The Chart to the right outlines the number of reports completed month by month by the Investigations Unit during the FY 2018-19



Field Supervision

DPOs in Field Supervision supervise youth within their communities. Within the Field Supervision there



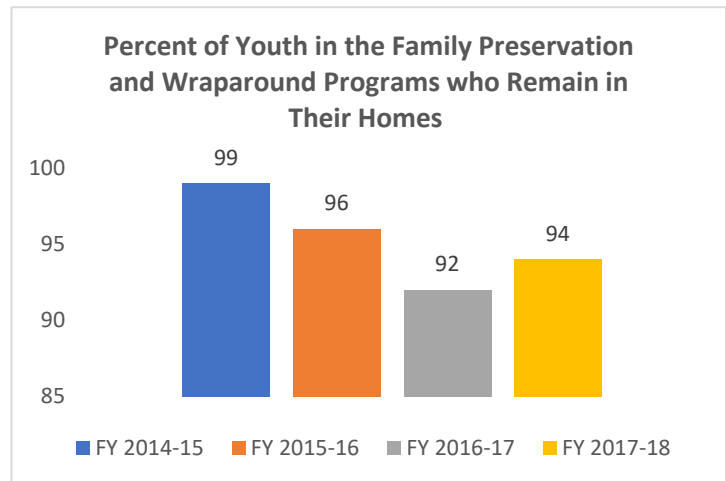
are eight units (General, Intensive, Gang, G.I.R.L.S. Program, CSEC, Camp Kemp, Electronic Monitoring Program, and Camp Glenwood). The table to the right outlines the percent of youth who complete probation without a new sustained law violation. For FY 2017-18, 85% of youth completed probation without a new sustained law violation.

Intensive Family Services & Placement Unit

The Intensive Family Services Unit consists of the Wraparound Program, also known as the Wraparound Turning Point Full Service Partnership, and Family Preservation Program (FPP). These Units are designed to meet the unique needs of each youth by requiring family participation and focusing on the strengths of the family to prevent out-of-home placement. Within these units, intensive services are provided

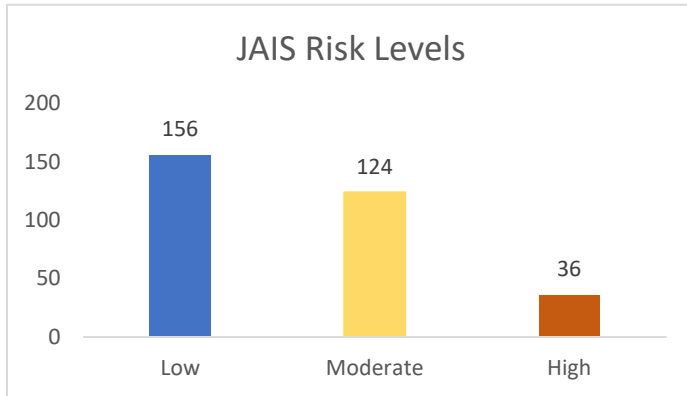
to youth and their families. Prior to removal from the home, all efforts to deescalate at-risk or violent behaviors have been exhausted by Probation, and placement is viewed as a last resort.

The chart above highlights that during the 2017-18, 94% of youth remained in their homes. For youth where placement is deemed necessary, supervision occurs within by a DPO in the Placement Unit.



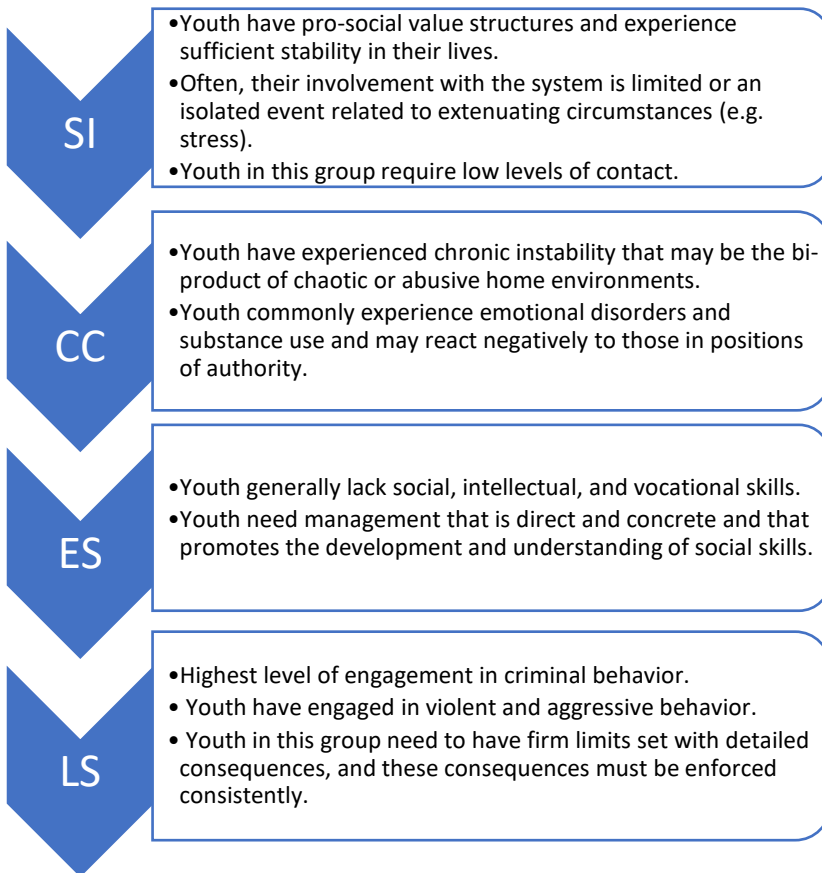
Juvenile Assessment and Intervention System (JAIS)

JAIS is a risk, strengths, and needs assessment tool designed to assist in effectively and efficiently supervising youth, both in institutional settings and in the community. The JAIS consists of a brief prescreen assessment known as the JAIS Boys Risk or JAIS Girls Risk, administered in addition to the full assessment and reassessment components. The graph to the right demonstrates the number of youth who were Low, Moderate, and High Risk on the prescreen for the FY 2017-18.

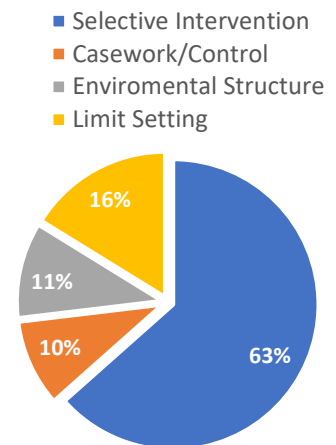


Supervision Strategy

In addition to indicating the likelihood the youth will reoffend, the JAIS provides a supervision strategy for the youth of selective intervention (SI), casework/control (CC), environmental structure (ES), and limit setting (LS). The Figure below outlines the characteristics of each of these supervision strategies.



SUPERVISION STRATEGY

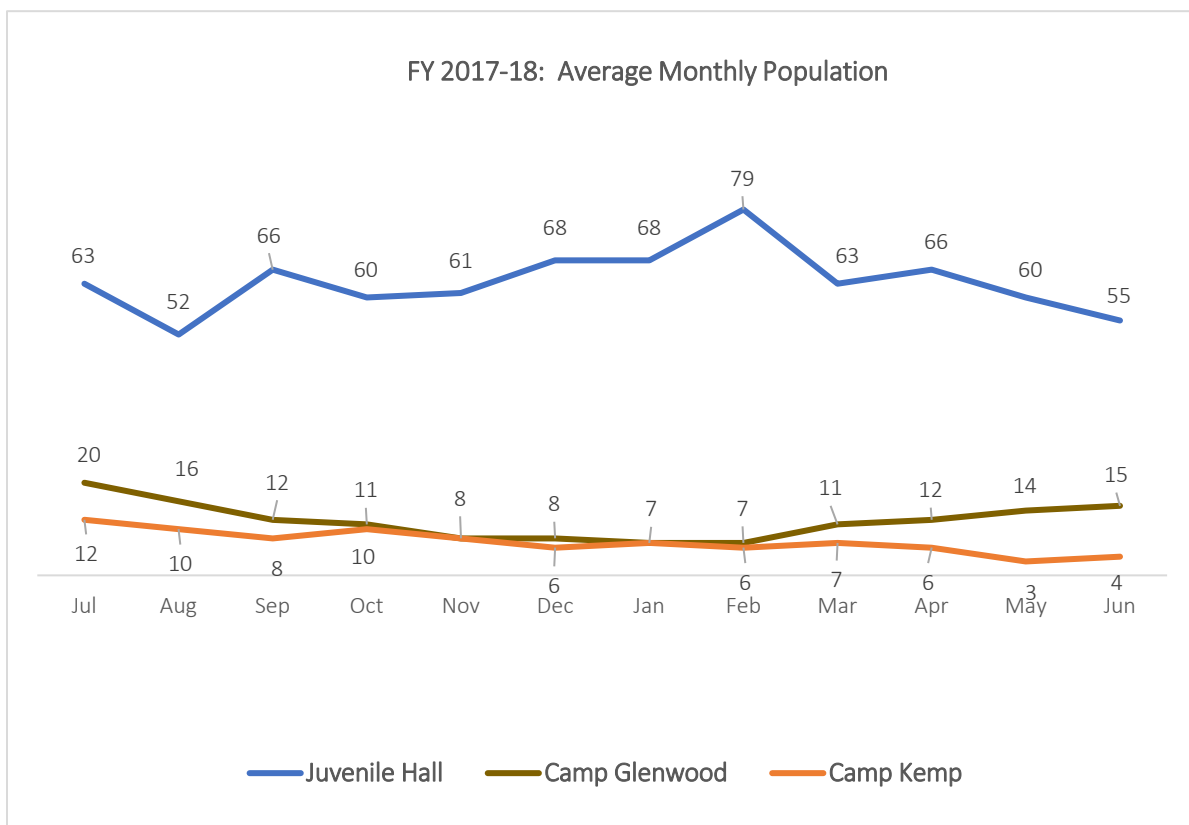


Institutions Services Division

The Institutions Services Division provides juvenile court-ordered secure and non-secure programs, that includes the Youth Services Center Juvenile Hall, Camp Glenwood for Boys, Margaret J. Camp for Girls, and the Community Care Program. All youth who are detained are provided evidence-based programs, services using evidence-based or promising practices or curriculum-based programming.

The Division’s partnership with the Office of Education’s Gateway School continues to remain collaborative as staff remain present within the school setting to maintain order and to intervene when behavioral problems arise with youth. Youth in custody attend Hillcrest School and are provided an educational curriculum from a WASC accredited school system as well as personalized learning and access to college courses that better prepare youth academically, so they are more successful in school when released.

- Youth Services Center - Juvenile Hall
- Glenwood Camp for Boys
- Margaret J. Kemp Camp for Girls
- Community Care Program



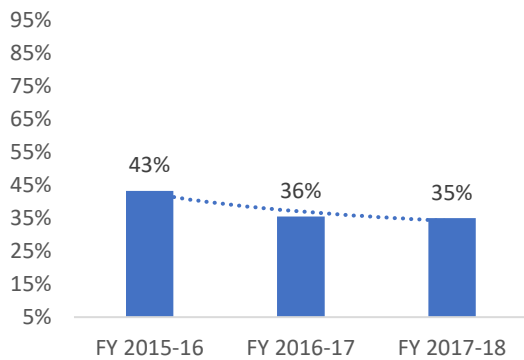
Youth Services Center - Juvenile Hall



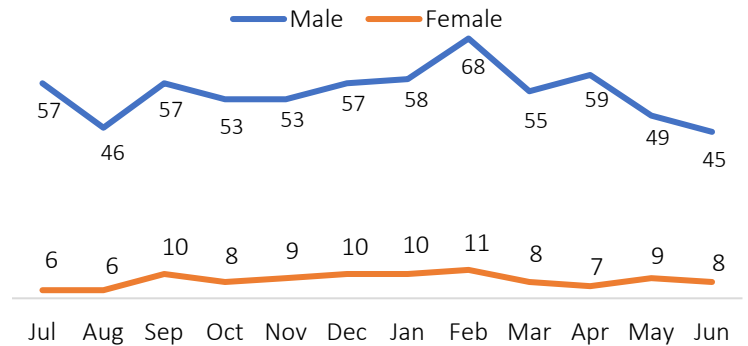
The Youth Services Center (YSC) - Juvenile Hall is a 180-bed detention facility providing secure and safe custody services to youth in collaboration with other County Departments and community-based organizations to provide food, health, mental health, education, and special programs to youth based on individual needs.

Priorities for the Division for the next two years include the YSC Juvenile Hall facility upgrades to comply with the Board of State Community Corrections mandates, maintaining the integrity of the security surveillance system at the Youth Services Center and Camp Kemp; as well as the expansion of the re-entry programming to all youth in the facility that focuses on successful family reunification, continuation of educational or vocational connections, and community engagement.

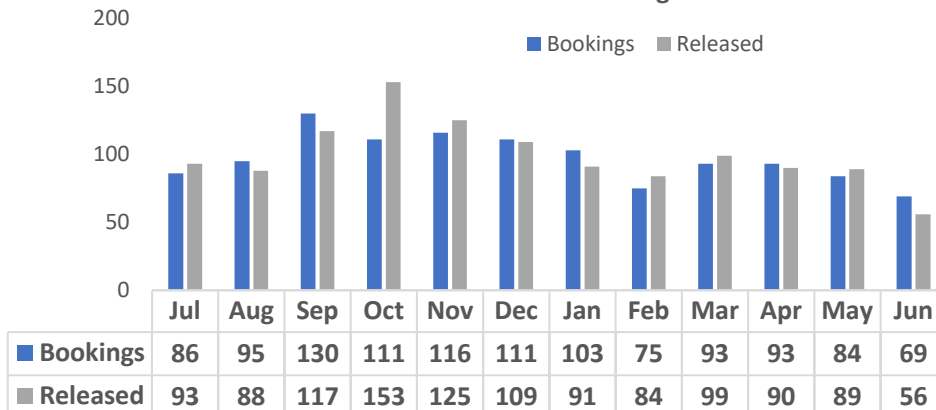
**YSC Juvenile Hall
Annual Average Daily
Maximum Capacity Rate**



**FY 2017-18 Juvenile Hall Average Daily Facility
Population by Gender**



FY 2017-18: Number of YSC Juvenile Hall Bookings and Releases



Camp Glenwood for Boys

Camp Glenwood is a residential program for boys that offers education, counseling, and other services. It consists of two units - Section 3 for older boys, and Section 4 for younger boys. Boys typically remain at Camp Glenwood between nine to 12 months, but this time can be extended. For example, a youth who has gone AWOL may start over because he missed programming. Every Camp Glenwood youth attends family therapy once a week, provided by BHRS or StarVista. Multi-Family Group therapy is also provided for youth and their families.

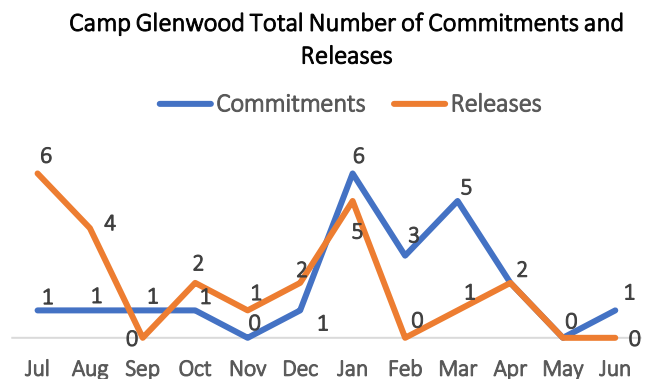
Tracking the Progress of Youth at Camp Glenwood

Boys advance through seven levels in order to successfully complete their time at Camp Glenwood. Longer home passes (12-hour vs. 24-hour) are associated with higher levels. The time spent at each subsequent level depends upon their total time in custody, their behavior and progress, and the following petition process that is required to progress to another level:

- Youth must complete and submit answers to questions (“What brought you to Camp?”) and write a letter to the victim, if one was involved
- Youth meet with the Deputy Probation Officer (DPO), Institutions Services Managers (ISM), and possibly a therapist, teacher, Group Supervisor (GS), or section counselor
- Youth must make the case as to why they should progress to the next level.

Camp Glenwood Total Number of Commitments and Releases Across the Fiscal Year

The total number of commitments to Camp Glenwood during FY 2017-18 was 22 and the total number of releases was 23. The highest number of releases occurred in July 2017 (n=6) and January 2018 (n=5), however this remained at zero to two releases for most of the year showing a trend similar to the number of commitments per month. There were five AWOLS



Margaret J. Kemp Camp (Girls Camp)

Camp Kemp provides a safe, caring, and gender responsive environment for adolescent females who are placed on probation and who are committed by the Court to participate in the Camp Kemp program. The Gaining Independence and Reclaiming Lives Successfully (G.I.R.L.S.) program at Camp Kemp is for girls who have violated the law and have substance abuse and/or mental health issues and have not been successful in probation; a recommendation by the DPO and acceptance by the Court are required. The G.I.R.L.S. Program is a collaboration between mental health, alcohol and drug interventions, and Rape Trauma Services, among others, that provides services to girls, as needed.

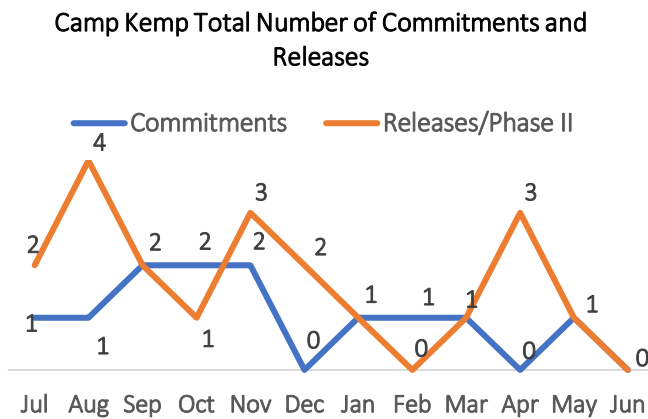
Camp Kemp requires family involvement and consists of three phases. Phase I and Phase II involve Camp Kemp services for in custody and out of custody youth, while Phase III involves out of custody youth supervised by a DPO as part of the Girls Empower Program (GEP).

Tracking the Progress of Youth at Camp Kemp

Each girl is assigned a clinical counselor who meets with girls two to three times per week and provides a report on girl’s progress to the DPO. The DPO is responsible for providing a Court Report to the Judge when she goes to Court. Progress is tracked by the GS through unannounced home and/or school visits and drug testing.

Girls typically remain at Camp Kemp for 6 months, but their release can take up to 19 months and depends upon their progress. Several factors are considered in a youth’s release from the G.I.R.L.S. Program, including family involvement, in custody success and progress, and a supportive drug and alcohol-free home environment by which a girl can return. Participation in the Parent Project is required.

Camp Kemp FY 2017-18 Commitments and Releases



The total number of commitments to Camp Kemp during the FY was 12, and the total number of releases to Phase II intensive supervision services, which includes individual and family counseling was 20. In addition, there were 5 AWOLS reported for the year.

Programs and Services in the Institutions Services Division

Youth services and programs take place every day of the week at the Juvenile Hall, Camp Glenwood, and Camp Kemp. While youth are invited and encouraged to attend all programs, specific programming for each youth is also determined by those that are court-appointed, assigned by a DPO, or selected by ISMs and GSs on the Housing Units based upon the individual needs of youth.

Below is a complete list of all youth programming in the Juvenile Hall, Camp Glenwood, and Camp Kemp, broken out by those considered evidence-based programs and services integrating evidence-based practices (EBP), curriculum based programs and services, and staff initiated informal programs and services. The section also provides greater detail of these programs.

PROGRAM	DESCRIPTION	HOUSING UNITS				CAMPS	
		PINE 4	PINE 5	ELM 6	ELM 7	GLENWOOD	KEMP
EVIDENCE-BASED PROGRAMS AND SERVICES USING EVIDENCE-BASED OR PROMISING PRACTICES							
Anger Management	Part of the Cognitive Life Skills program	√	√	√	√	√	√
Art of Yoga	A seven-week yoga and creative arts curriculum	√	√	√	√	√	√
Cognitive Life Skills	Helps youth overcome negative behavioral patterns and establish goal-directed behavior patterns	√	√	√	√	√	√
Fresh Lifelines for Youth (FLY)	Law-related education, case management, and mentoring	√	√	√	√	√	√
Girls Circle	Meaningful discussions on important topics, and sharing positive feedback	√					√
Rape Trauma Services	Individual and family counseling; trauma healing groups	√	√	√	√	√	√
Real Colors	Teaches personal discovery and healthy interactions; part of the Cognitive Life Skills program			√	√		
StarVista	Individual, group, and family counseling; alcohol and drug counseling	√	√	√	√	√	√
The Council for Boys and Young Men	Boys engage in circle work and work through harmful masculinity beliefs		√	√	√	√	
Trauma Healing Group	Weekly group for girls focused on healing trauma						√
CURRICULUM BASED PROGRAMS AND SERVICES							
Alcoholics and Narcotics Anonymous	Adult members do a program on the Housing Unit	√		√	√	√	√
Alcohol and Other Drugs (AOD) Individual Therapy	Discussions about drugs, alcohol, and life skills			√		√	√
Beat Within	Visual and performing arts workshops; work is published as part of a magazine	√	√	√	√		
Bible Study	One hour of bible study (non-denominational)	√	√	√	√	√	√
Book Club	Reading and discussion of one book per month	√	√	√	√	√	√
Brighter Day	Job training program (application assistance,	√		√	√		√

PROGRAM	DESCRIPTION	HOUSING UNITS				CAMPS	
		PINE 4	PINE 5	ELM 6	ELM 7	GLENWOOD	KEMP
	interview preparation and job placement at Safeway)						
Building Work Crew (BWC)	Standard work, such as cleaning and garden work crew					√	
Culinary Arts Program (CAP)	Job and life skills training					√	√
Coding	One-on-one learning focused on teaching coding skills				√		√
Each One Reach One	Educational support and tutoring				√	√	√
Large Muscle Activity	Youth engage in a one-hour workout after school	√	√	√	√	√	√
Mind, Body, Awareness	Meditation and anger-replacement therapy			√	√		√
Omega	A famous athlete or someone who has overcome similar hardships speaks to youth	√	√	√	√	√	√
Paxton Patterson	Vocational training program (plumbing, dry wall)					√	
Picnic Program	Outdoor picnic with discussion and circle work	√					
Project Change	Building connections to the College of San Mateo			√	√	√	
Robotics²	Youth develop knowledge and skills related to robotics						√
Shine (StarVista)	Coping skills, safety plans, and anger management	√		√	√		
Willie Stokes³	Gang prevention and intervention	√	√	√	√	√	√
STAFF INITIATED INFORMAL ACTIVITIES							
Boot Camp	Boot camp exercise class	√					
Current Events	Discussion of current events			√			
Garden Club	Youth learn basic gardening skills		√			√	

² Program was a pilot program that ended in September 2018.

³ Program was discontinued in October 2018.

PROGRAM	DESCRIPTION	HOUSING UNITS				CAMPS	
		PINE 4	PINE 5	ELM 6	ELM 7	GLENWOOD	KEMP
Life Skills Class	Learning basic life skills, such as creating a resume, and opening a bank account; youth attend field trips					√	
Programs Activity Committee (PAC)	Quarterly events (movie night, carnival, game night, a car show) organized for all youth	√	√	√	√	√	√
Religious Services	Christian services and Catholic services each Sunday	√	√	√	√	√	√
Running Group	Camp staff lead a running group before school						√
Sports Program	Youth take part in an organized team sport practice rather than unstructured play					√	
Summer and Winter Olympics	Week-long educational and athletic friendly competitions by which all in custody youth take part	√	√	√	√	√	√
Weekly Workout	Boys workout one night per week		√	√	√		

Accomplishments & Priorities

FY 2017-18 Accomplishments

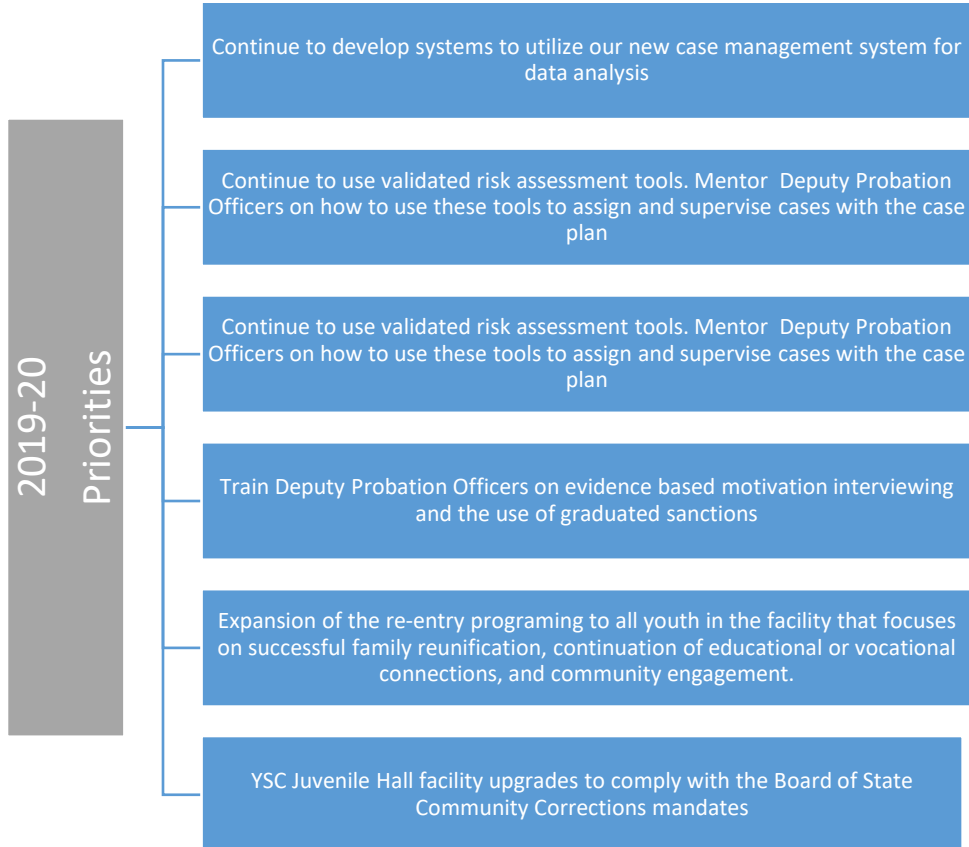
Implemented the CSE-IT Tool in the Juvenile Division to assess for commercial and sexual exploitation

Established MOUs with key stakeholders in the county include BHRS, HSA, and County of Education

Continued efforts to support the Continuum of Care Refore for juveniles in out of home placement

Completion of the Institutions Services Division annual report on youth demographics and evidence based and promising practices

FY 2019-20 Priorities



Department Awards

AFFILIATE OF THE YEAR

- Chef Roderick Arakaki-Barbanic

PARTNER ORGANIZATION OF THE YEAR

- Community Overcoming Relationship Abuse (CORA) and Service Connect

EXCELLENCE

- Elizabeth Andrews, Group Supervisor (sworn) and Lance Henderson, Legal Office Specialist (professional)

LEADERSHIP

- Jose Villegas, Probation Services Manager

INTEGRITY

- Melanie Stauffer, Probation Services Manager

TEAMWORK

- Jennifer Faumina Deputy Probation Officer (sworn) and Liezbth Meynard, Legal Office Specialist (professional)

PROFESSIONALISM

- Ana Jacuinde, Legal Office Specialist Supervisor

EMPLOYEE OF THE YEAR

- Sandy Wong, Deputy Probation Officer

RECRUIT OF THE YEAR

- Sharla Oakley, Deputy Probation Officer

Office Locations

Youth Services Center/Juvenile Services Division

222 Paul Scannell Drive
San Mateo, CA 94402
(650) 312-8816

Margaret J. Kemp Camp

400 Paul Scannell Drive
San Mateo, CA 94402
(650) 312-8970

Camp Glenwood

400 Log Cabin Ranch Road
La Honda, CA 94020
(650) 363-4373

Adult and Realignment Services

400 County Center, 5th Floor
Redwood City, CA 94063
(650) 363-4244

Bridges Program – Adult and Realignment Services

680 Warren St.
Redwood City, CA 94063
(650) 599-7336

Pretrial Services – Adult and Realignment Services

601 Allerton St.
Redwood City, CA 94063
(650) 363-4181

Adult and Realignment Services

1024 Mission Road
South San Francisco, CA 94080
(650) 877-5411

Adult and Realignment Services

2415 University Avenue
East Palo Alto, CA 94303
(650) 363-4243

A YEAR IN PHOTOS

Click to watch the video



Lip Sync Challenge



Department BBQ





Admin Day



Denim Day



Community Outreach Events



