

**HOPE Interagency Council (IAC) Meeting Minutes
February 8, 2023**

Present: Supervisor Slocum, Supervisor Mueller, Mary Bier, Ken Cole, Kate Comfort Harr, Eloiza Murillo-Garcia, Brian Greenberg, Adam Loraine, Aubrey Merriman, Mark Nagales, Melissa Platte, Mariana Rocha, Ray Hodges, Iliana Rodriguez, Juslyn Manalo, Lissette Espinoza-Garnica, La Trice Taylor/Laura Bent, Alicia Garcia, Julissa Acosta

Guests: Marci Dragun, Ron Babiera, Brooke Lewellyn, Matthew Hayes, Keith Light, Isabel Carlos, Lody Burdick, Sarah Fields, Carrie Tong, Irene Pasma, Selina Toy Lee, Jessica Silverberg, Tammie Sweetser, Marianne Tessier

Topic	Discussion
Zoom overview and meeting logistics	A brief overview of using Zoom videoconferencing was given by Tammie Sweetser.
Welcome and introduction of new HOPE IAC Co-Chair Supervisor Mueller	Supervisor Slocum called the meeting to order at 10:03 a.m. and introduced the new HOPE IAC Co-Chair Supervisor Ray Mueller.
Resolution to make findings allowing continued remote meetings under Brown Act	<p>Adopt a resolution finding that the ongoing COVID-19 pandemic state of emergency continues to present imminent risks to the health or safety of attendees and that it continues to directly impact the ability of HOPE IAC to meet safely in person. (See Attachment 1a and Attachment 1b)</p> <p>Motion made by Ken Cole to approve resolution; motion seconded made by Lissette Espinoza-Garnica.</p> <p>Vote: Alicia Garcia for Paul Bains – yes La Trice Taylor for Laura Bent – yes Mary Bier – yes Julissa Acosta for Matthew Chidester – yes Lissette Espinoza-Garnica– yes Ken Cole – yes Kate Comfort Harr – yes Brian Greenberg – yes Raymond Hodges – yes Adam Loraine – yes Aubrey Merriman – yes Ray Mueller – yes Mark Nagales – yes Melissa Platte – yes Mariana Rocha – yes Iliana Rodriguez – yes</p>

	<p>Warren Slocum – yes Juslyn Manalo – yes</p> <p>Motion passed.</p>
Public Comment	No public comments.
Action to Set Agenda and Approve Minutes	<p>Motion made by Juslyn Manalo to set the agenda, and to approve November 9, 2022 minutes; motion seconded made by Mark Nagales.</p> <p>Vote: Alicia Garcia for Paul Bains – yes La Trice Taylor for Laura Bent – yes Mary Bier – yes Julissa Acosta for Matthew Chidester – yes Lissette Espinoza-Garnica– yes Ken Cole – yes Kate Comfort Harr – yes Brian Greenberg – yes Raymond Hodges – yes Adam Loraine – yes Aubrey Merriman – yes Ray Mueller – yes Mark Nagales – yes Melissa Platte – yes Mariana Rocha – yes Iliana Rodriguez – yes Warren Slocum – yes Juslyn Manalo – yes</p> <p>Motion passed.</p>
Updates on Victims of Half Moon Bay Tragedy Iliana Rodriguez (County Executive’s Office)	<ul style="list-style-type: none"> • Iliana Rodriguez, Deputy County Executive, and Supervisor Mueller provided information about the initial support being provided to people who were displaced due to the shootings, the planning underway to provide additional support to them, and the work around farmworker housing conditions. Thanked the community partners who assisted/are assisting in supporting these families. • Questions from HOPE IAC members: <ul style="list-style-type: none"> ○ Lissette: Will this work related to farmworkers include all areas of the County? <ul style="list-style-type: none"> ▪ Supervisor Mueller: Yes, will include all areas. ○ Mark: We should encourage farmworkers to share their experiences.

	<ul style="list-style-type: none"> ▪ Supervisor Mueller: There are ways for farmworkers to report and share concerns, and additional work is underway to review farmworker housing conditions as well. ○ Kate: If the County wanted to assist with building housing, are there mechanisms to do that? <ul style="list-style-type: none"> ▪ Supervisor Mueller: The County is working intensively on this, including discussions with the State and reviewing potential funding sources. • No public comment.
<p>Presentation: Millbrae Homeless Outreach Services Matthew Hayes (HSA), Isabel Carlos (City of Millbrae), Brian Greenberg (LifeMoves)</p>	<ul style="list-style-type: none"> • Original pilot program <ul style="list-style-type: none"> ○ Needs and challenges <ul style="list-style-type: none"> ▪ City of Millbrae receives a high number of unsheltered individuals via BART ▪ Many exit BART at the end of the line and have nowhere to go ▪ Many services are not available after hours ○ Innovation <ul style="list-style-type: none"> ▪ The LifeMoves Millbrae Outreach Team was the first outreach team in San Mateo County dedicated to night outreach focused in the City of Millbrae ○ Results <ul style="list-style-type: none"> ▪ Millbrae Outreach Program was highly successful ▪ Strong desire to keep program going without a gap in services • WTEH innovation grant project – City of Millbrae’s Homeless Engagement Local Program (HELP) <ul style="list-style-type: none"> ○ The purpose and goal of H.E.L.P is to provide rapid response outreach and engagement to individuals experiencing homelessness with support services including: <ul style="list-style-type: none"> ▪ Temporary shelter and permanent housing services. ▪ Transportation assistance and vouchers. ▪ Mental health, detoxification, and rehabilitation referrals. ▪ Other supportive services such as ongoing individualized case management. ▪ In the Millbrae BART station and transit area and surrounding Downtown areas between the hours of 4pm – 2am • Outreach and case management <ul style="list-style-type: none"> ○ Services are limited within 5 miles of BART/Transportation Center with a focus on the “last train” ○ Out of County vs. Within County <ul style="list-style-type: none"> ▪ Important to connect people with the primary care and behavioral/mental health care services available to them though their home county ○ 200+ referrals to Safe Harbor or Maple Street cots, Star Vista Sobering Station, Detox ○ Work with BART Crisis Intervention, Millbrae Police • Questions from HOPE IAC members: <ul style="list-style-type: none"> ○ Adam Loraine: regarding getting people back to their own counties, could you elaborate? <ul style="list-style-type: none"> ▪ Brian Greenberg: For example, for someone needing detox or other health services, some health services are linked to the client’s health coverage plan, which may be linked to their home location. ▪ Jessica Silverberg: Someone may be enrolled in a shelter program in another county

	<p>but ended up at the end of the line by accident at the end of the night, so services can help them get back to the shelter or place they are staying.</p> <ul style="list-style-type: none"> ○ Lissette Espinoza-Garnica: can you explain the performance metrics on the last slide? <ul style="list-style-type: none"> ▪ Exceeded all metrics except individuals placed into permanent housing. <ul style="list-style-type: none"> • Unduplicated individuals receiving outreach and engagement services <ul style="list-style-type: none"> ○ Target: 100 ○ Total year to date (YTD): 174 • Unduplicated individuals receiving case management services <ul style="list-style-type: none"> ○ Target: 24 ○ Total YTD: 43 • Individuals placed into temporary housing <ul style="list-style-type: none"> ○ Target: 20 ○ Total YTD: 205 • Individuals placed into permanent housing <ul style="list-style-type: none"> ○ Target: 10 ○ Total YTD: 1 • No public comment.
<p>Updates Human Services Agency staff</p>	<ul style="list-style-type: none"> • Homeless system response during the January winter storms <ul style="list-style-type: none"> ○ A series of unprecedented storms at the beginning of the year ○ We acknowledge the incredible work from community organizations, including the homeless service providers and Core Service Agencies, for all the additional services and outreach provided during the storms. Shelter capacity was expanded via the inclement weather program. • Navigation Center <ul style="list-style-type: none"> ○ Construction expected to be completed in March 2023 ○ Program scheduled to begin serving clients soon thereafter ○ Question from HOPE IAC member: <ul style="list-style-type: none"> ▪ Lissette Espinoza-Garnica: Concern regarding conditions at shelter programs and residents not having tenant rights. <ul style="list-style-type: none"> • Ken Cole: Important to maintain appropriate conditions at all programs. In interim housing, people are in a program, and are not tenants. • Jessica Silverberg: Clients have opportunities to express concerns. • Brian Greenberg: There is ongoing work to balance site and client safety and maintain low-barrier services. • Lived Experience Advisory Group (LEAG) <ul style="list-style-type: none"> ○ Establishment <ul style="list-style-type: none"> ▪ First LEAG meeting held September 9, 2022 ▪ Lived Experience Analyst position added to Center on Homelessness on September 19, 2022

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ LEAG established as subcommittee of the CoC Steering Committee on September 27, 2022 ○ Current LEAG membership <ul style="list-style-type: none"> ▪ 10 Members. there will be additional recruitment in the future for more members ○ Timeline of LEAG accomplishments <ul style="list-style-type: none"> ▪ Special NOFO reviewed and approved by LEAG on October 6, 2022 ▪ LEAG Special NOFO recommendations accepted by the CoC at the October 14, 2022 meeting ▪ Presentation/LEAG input on Behavioral Health and Recovery Services (BHRS) ▪ LEAG members asked to complete funding survey for HHAP ▪ Received COH update presentation ▪ Discussion of leadership models ▪ Discussion of charters ▪ New member orientation <ul style="list-style-type: none"> • Added 1 new member ▪ Presentation/LEAG input on Navigation Center ○ Planned activities <ul style="list-style-type: none"> ▪ Continuing discussion of LEAG leadership and charter ▪ Presentation/LEAG input by Teri Chin- <i>Interagency Homeless Outreach Team and Strategies</i> ▪ Presentation/LEAG input by Jan Stokley- <i>HOME Funding</i> • Working Together to End Homelessness innovation grants <ul style="list-style-type: none"> ○ Granted funding to three projects: <ul style="list-style-type: none"> ▪ City of Millbrae outreach focused on the BART station area (discussed in previous agenda item) ▪ Redwood City outreach ▪ Coastside Safe Parking • State Encampment Resolution Fund grant <ul style="list-style-type: none"> ○ Now open for applications from cities, counties, and CoCs ○ This grant can fund a variety of services with a focus on people living in encampments ○ San Mateo County has shared information about this grant with the cities in case they are interested in applying directly ○ Time limited (2 years) ○ Question from Mary Bier: <ul style="list-style-type: none"> ▪ Does the definition of encampment include people living in vehicles in a group? <ul style="list-style-type: none"> • Jessica Silverberg: For this grant, yes. • No public comment.
<p>Presentation: El Camino House Matthew Hayes (HSA),</p>	<ul style="list-style-type: none"> • Service provider: Samaritan House <ul style="list-style-type: none"> ○ El Camino House is operated by Samaritan House in close coordination with the County of San Mateo

<p>Laura Bent (Samaritan House)</p>	<ul style="list-style-type: none"> ○ Samaritan House also operates: <ul style="list-style-type: none"> ▪ Safe Harbor Shelter, a 105-bed congregate shelter located in South San Francisco ▪ Pacific Emergency Shelter, a non-congregate shelter in Redwood City ● El Camino House Overview <ul style="list-style-type: none"> ○ Located on El Camino Real in the City of San Mateo ○ 44 fully furnished rooms for single adults and couples ○ Amenities include a reception area, laundry room ○ Began serving clients in October 2022 and reached full occupancy in November 2022 ○ 75 individuals served so far ● Non-Congregate Units <ul style="list-style-type: none"> ○ Each household has its own self-contained unit ○ Individually controlled heating/cooling ○ Ample area for programs ○ Intensive on-site services ○ 24/7 staffing ● El Camino House Programming <ul style="list-style-type: none"> ○ Admission by Coordinated Entry System referral only ○ Conduct a thorough assessment with each program participant upon entry ○ Staff provide case management to: <ul style="list-style-type: none"> ▪ Develop a personalized plan to locate and secure permanent housing ▪ Assist with employment opportunities ▪ Establish financial resources ▪ Help access health services (including mental health and substance abuse services) ● Partnerships, collaboration with many Community-Based Organizations, the City of San Mateo, and the County ● Questions <ul style="list-style-type: none"> ○ Ken Cole: Shared appreciation to the County Department of Public Works for their work on El Camino House and the other non-congregate shelter sites. ● No public comment.
<p>Roundtable Announcements</p>	<p>Kate Comfort-Harr shared that for HIP Housing’s annual luncheon, they secured Dr. Nadine Burke as a keynote speaker, who will speak on their trauma-informed approach to clients.</p>
<p>Closure</p>	<p>Meeting Adjourned at 11:28 a.m.</p>
<p>Next Meeting</p>	<p>May 10, 2023</p>

